

## Information Systems Manager

### **Overview:**

The Information Systems Manager manages and implements computer and information technology systems to improve productivity throughout the organization. The IS Manager must have an understanding of the technological and organizational needs of the company and is frequently charged with researching and implementing ways in which technology and network based systems can increase productivity. The IS Manager must also stay up-to-date with current and emerging technology trends within the financial industry.

### **General Responsibilities:**

- Works directly with the operations department and unit managers to optimize core processing procedures;
- Oversees information technology vendors and assists with project implementation, upgrades, and troubleshooting;
- Provides support for bank applications to end users and acts as liaison between bank management and vendors;
- Coordinates with network and telecommunication vendors.

### **Qualifications and Experience:**

- Bachelor's degree in a related field of study or equivalent work experience and/or training;
- Intermediate/advanced computer skills and understanding of network environment;
- Strong organizational, analytical, and communication skills;
- Ability to work both independently and as a project team leader;
- Show initiative and follow-up to insure successful results.

### **To Apply:**

- Send a letter of interest and resume to Human Resources, PO Box 159, Gratz, PA 17030

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